



HBIA MEMBERSHIP FOR SALON OWNERS

Operating a business can be a daunting task, but the HBIA is on hand to assist you, every step of the way. HBIA provide salon owners who are members with many employment resources such as;

- 'Members Only' area access on HBIA
- HBIA Current Wage Guides
- Links to additional contact information that may assist members
- HBIA Employment Law Fact Sheets i.e. information regarding Long Service Leave, Public Holiday Trading, Updates when employing Apprentices.

HBIA now also provide templates at no additional cost to members.

Templates include;

Policies:

- 1) Bullying, Discrimination and EEO
- 2) Disciplinary and Performance Management
- 3) Drug and Alcohol
- 4) Privacy
- 5) Grievance Policy
- 6) Internet and e-mail
- 7) Leave Policy
- 8) Workplace Surveillance
- 9) Social Media

Contracts:

- 1) Full-time employment contract
- 2) Part-time employment contract
- 3) Casual employment contract
- 4) Independent Contractor Agreement

Pay Guide:

- 1) Permanent staff pay guide
- 2) Casual staff pay guide
- 3) Apprentices pay guide

Being a member of the HBIA gives you access to:

- A dedicated and direct HBIA Advice, Wages & Legal Hotline number which HBIA will forward to you once joining
- Unlimited telephone advice on all aspects of employment law and industrial relations
- Staff Contracts and Policies
- Online resources, including fact sheets and wage rates
- Retail tenancy & leasing support
- Industry magazine Salon Update
- Member E-newsletters
- Discounts to Industry networking events and competitions
- Discounts with Associate Partners i.e. Discount salon insurance with Austbrokers Countrywide, a free website through Style City, Music Playlists with storePlay and



When joining the HBIA, you may wish to utilise a complimentary service for a full evaluation of any issues or policies/contracts that may need to be put in place (some of which may be fee-for-service at a special member discounted rate).

Please feel free to call HBIA on **0409 803 521** or **0402 833 557** if you have any questions. Alternatively, please don't hesitate to complete the attached Membership Application form and forward back to HBIA either via email info@hbia.com.au or post. We can complete the application over the phone too!

HBIA very much look forward to hearing from you and assisting you in the near future.

HBIA Membership For Salon Owners Application Form



Hairdressing & Beauty
Industry Association

We wish to become a member of Hairdressing & Beauty Industry Association

Australian Business Number:

How long have you been trading? _____

Company name: _____ Salon name: _____

Salon Address: _____

Postal address: _____

Phone: _____ Fax: _____ A/Hours: _____

Email: _____ Mobile: _____

Owner/Director: _____
Mr/Mrs/Ms: _____
Position: _____
Signature _____

Contact person (day to day basis)

Mr/Mrs/Ms: _____

Position: _____

Signature _____

MEMBERSHIP FEES (excluding GST)		
Basic membership fee per annum		\$380.50
Number of employees working full time @ \$24.70 per employee per annum	\$
Number of employees working part time/casual @ \$12.40 per employee per annum	\$
	TOTAL (+GST) :	\$

Payment is by: please tick

Cheque eft credit card

<p>EFT DETAILS: HBIA BSB NUMBER: 124 104 ACCOUNT NUMBER: 2068 9259 REF: YOUR COMPANY NAME</p>
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Please make cheque payable to the Hairdressing & Beauty Industry Association

Credit Card Type Bankcard MasterCard Visa Amex Diners

Credit Card No:

Expiry date: Name on Card: _____

NB: No refunds are given on membership subscriptions.

HAIRDRESSING & BEAUTY INDUSTRY ASSOCIATION ABN 44 009 664 073 (National Retailers Association)

PO BOX 159 Malvern VIC 3144 | Telephone: 0409 803 521 or 0402 833 557 | Email: info@hbia.com.au | Web: www.hbia.com.au

Do you currently have insurance? Does your policy expire shortly? Would you like to receive a comparative quote?

HBIA offers Membership benefits for Hair and Beauty Insurance. Call 0409 803 521 or 0402 833 557 for further information.